

Neos BIZ - MOBILE BANKING PROFILE AMENDMENT FORM

Section 1:

Customer Profile (Fill in BLOCK Letters)

I/We do hereby instruct and authorise the Bank to update the following details in our Neos BIZ Mobile Banking App.

Customer Name:	
Account Status (Please tick the appropriate box):	DBU ☐ FCBU ☐ IBU ☐
Address/Registered address:	
Business Registration No/NIC/PP/Registration No:	
Telephone No./s:	Fax No.:
Ext.:	(Mandatory to fill) Email:

Operating instruction

Account will be Operated by:	Me ☐	Both the users ☐	Anyone of the users ☐	Any two of the users ☐
Other (Mandatory to fill):	To limit		No. of users	

NOTE: Maximum limit per transaction should not exceed LKR 5 million. Per day transaction limit should not exceed LKR 8 million.
"Authorizer" option could only be given to the "Authorised Signatories" of a particular account as per the prevailing operating instructions given to the Bank.

Section 2:

Type of Facilities & Number of Users

	Profile type	Number of users	Add	Delete
PI - Product Inquiry:(AC Statements, View Balances)	Enquirer			
AT - Account Transactions:(Fund Transfers, Salary Transfers, Supplier Payments, Bill Payments)	Initiator/ Authorizer			

Section 3:

Account numbers to be linked and Name to be appeared in Neos Biz

I/We instruct and authorise the Bank to add the following accounts and the name to be appeared in our Neos BIZ Mobile Banking App and give access rights to each permitted user in accordance with their respective user profile.

Name to be Appeared																
All Accounts	☐	Yes	☐	No	Primary Account											
Account / Credit Card Number																Currency
Account / Credit Card Number																Currency
Account / Credit Card Number																Currency

Signature

Signature

Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency
Account / Credit Card Number		Currency

Section 4:

Add/Delete/Update Neos BIZ Mobile Banking users and services

I/We instruct and authorise the Bank to either (1) add the following new, (2) delete the following existing and/or (3) update the following existing designated user(s) to our Neos BIZ Mobile Banking App and give each of them access rights to all our accounts that are grouped and linked together under this Neos BIZ Mobile Banking App in accordance with the following instructions. If more designated users are required, please complete the Additional Sheet for Designated Users.

User Profile 1

Please Tick appropriate Boxes

Add New User ☐ Delete User ☐ Update Existing User ☐

Name of the User	
NIC Number	
Mobile Number	Mandatory to fill
Email Address	
NEOS BIZ User ID	

Profile type (Please tick the appropriate boxes)

Enquirer ☐ Initiator ☐ Authorizer ☐

QR Option (Please tick the appropriate boxes)	Add	Delete	Approved Limit (Please tick the appropriate box)	
			LKR : 25,000/-	☐
			LKR : 50,000/-	☐
			LKR : 100,000/-	☐
			LKR : 150,000/-	☐
			LKR : 250,000/-	☐

Authorization Limit LKR :

In words :

Account / Credit Card Number	Add	Delete	Account / Credit Card Number	Add	Delete

Signature

Signature

User Profile 2

Please Tick appropriate Boxes

Add New User ☐

Delete User ☐

Update Existing User ☐

Name of the User	
NIC Number	
Mobile Number	Mandatory to fill
Email Address	
NEOS BIZ User ID	

Profile type (Please tick the appropriate boxes)

Enquirer ☐

Initiator ☐

Authorizer ☐

QR Option (Please tick the appropriate boxes)	Add	Delete	Approved Limit (Please tick the appropriate box)	
			LKR : 25,000/-	
			LKR : 50,000/-	
			LKR : 100,000/-	
			LKR : 150,000/-	
			LKR : 250,000/-	

Authorization Limit LKR :

In words :

Account / Credit Card Number	Add	Delete	Account / Credit Card Number	Add	Delete

User Profile 3

Please Tick appropriate Boxes

Add New User ☐

Delete User ☐

Update Existing User ☐

Name of the User	
NIC Number	
Mobile Number	Mandatory to fill
Email Address	
NEOS BIZ User ID	

Profile type (Please tick the appropriate boxes)

Enquirer ☐

Initiator ☐

Authorizer ☐

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Signature

.....
Signature

QR Option (Please tick the appropriate boxes)	Add	Delete	Approved Limit (Please tick the appropriate box)	
			LKR : 25,000/-	
			LKR : 50,000/-	
			LKR : 100,000/-	
			LKR : 150,000/-	
			LKR : 250,000/-	

Authorization Limit LKR :

In words :

Account / Credit Card Number	Add	Delete	Account / Credit Card Number	Add	Delete

User Profile 4

Please Tick appropriate Boxes

Add New User ☐ Delete User ☐ Update Existing User ☐

Name of the User	
NIC Number	
Mobile Number	Mandatory to fill
Email Address	
NEOS BIZ User ID	

Profile type (Please tick the appropriate boxes)

Enquirer ☐ Initiator ☐ Authorizer ☐

QR Option (Please tick the appropriate boxes)	Add	Delete	Approved Limit (Please tick the appropriate box)	
			LKR : 25,000/-	
			LKR : 50,000/-	
			LKR : 100,000/-	
			LKR : 150,000/-	
			LKR : 250,000/-	

Authorization Limit LKR :

In words :

Account / Credit Card Number	Add	Delete	Account / Credit Card Number	Add	Delete

Signature

Signature

User Profile 5

Please Tick appropriate Boxes

Add New User ☐

Delete User ☐

Update Existing User ☐

Name of the User	
NIC Number	
Mobile Number	Mandatory to fill
Email Address	
NEOS BIZ User ID	

Profile type (Please tick the appropriate boxes)

Enquirer ☐

Initiator ☐

Authorizer ☐

QR Option (Please tick the appropriate boxes)	Add	Delete	Approved Limit (Please tick the appropriate box)	
			LKR : 25,000/-	
			LKR : 50,000/-	
			LKR : 100,000/-	
			LKR : 150,000/-	
			LKR : 250,000/-	

Authorization Limit LKR :

In words :

Account / Credit Card Number	Add	Delete	Account / Credit Card Number	Add	Delete

☐ Attach additional sheet for designated users tick ✓ if "Yes"

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Signature

.....
Signature

Section 5:

User Profile Types

I/We irrevocably and unconditionally declare and agree that:

(1) All information provided in this Neos BIZ Mobile Banking Application (Application) is true, up-to-date, accurate and complete.

(2) I/We understand that the Bank may decline the whole or any part of this application without giving a reason whatsoever and I/We do acknowledge the fact that we do not have any legal recourse in this respect.

Signed/Signed and sealed by the Customer (Authorized Signatories as per Board Resolution)

I/We agree that my/our account relationship with National Development Bank PLC is subject to the NEOS BIZ Mobile Banking terms and conditions which I/we have read and understood. I/We also undertake to notify the Bank immediately in writing of any change/any change in the principal shareholders/ beneficial owners of the legal entity and submit any documents, the Bank requires from time to time.

Name/Designation	Name/Designation
Signature	Signature
Individual/Proprietor/Partner/Director/*Other	Partner/Director/*Other
Name/Designation	Name/Designation
Signature	Signature
Partner/Director/*Other	Partner/Director/*Other
Name/Designation	Name/Designation
Signature	Signature
Partner/Director/*Other	Partner/Director/*Other
Name/Designation	Name/Designation
Signature	Signature
Partner/Director/*Other	Partner/Director/*Other

*Please specify

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Company's Common Seal (If applicable)

Approved by the Bank (Bank Use Only) Coporate Banking ☐		Business Banking ☐	Retail Banking ☐
Customer name		Customer CID	
Changers to be waved off		Yes ☐	NO ☐
(If yes, Please attached the E-Mail Approval with the application)			
Verified Customer signature and operating instruction with the co-banking system - AM/RM Name & Signature:		Approval Branch Manager Name & Signature:	

Require Documents:

Add or Delete new users

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Board resolution

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