

SUPPLIER REGISTRATION FORM -2025/2026

Administration Department | National Development Bank PLC
No 40, Nawam Mawatha, Colombo 02 | Company Reg.No PQ27



Section 1: Company details and General information (Mandatory -To be filled by the applicant)

01. Name of Company			
02. Business Registration No		03. Date of Registration	
04. Company Address			
05. E-mail Address			
06. Telephone		07. Mobile	
08. Fax		09. Web Site	
10. Supplier Type	Limited Liability Company ☐ Partnership ☐	Proprietorship ☐ Other :	
11. Nature of Business	Trader * ☐ Manufacturer ☐ Authorized Agent ☐	Services ☐ Other:	

If Trader, Agent or Representative Company, not directly involved in the manufacturing process of the product, please provide:		
1) Certification from your principals that you are authorized to deal with their products or to act on their behalf.		
2) A list of business transacted in the last year for the products you wish to register, giving names and addresses of customers and value of Contracts.		
12. Parent Company (If any)		
13. Subsidiaries (If any)		
14. Factory/ Workshop Address(es)	1)	2)
15.VAT Registration No		

Section 2: Other information (Mandatory -To be filled by the applicant)

16. Mandatory information to be attached		
- Company Profile - Information of Board of Directors / Proprietors or Partners as applicable & NIC Numbers - Information of Share Holders - Financial Status (Please attach certified Financial Statements of the recent financial year) - Please state if you have blacklisted from any other organization/entity (If any, explain in a separate annexure)		
17. Number of Employees		
18. Range of Products / Services intended to offer	----- ----- ----- ----- ----- -----	----- ----- ----- ----- ----- -----
(Please attach the Goods & Services list marked “✓ “ for the categories intend to supply.)		

19. Competency

Are you agreeable to submit quotations on the basis of cost per unit YES / NO

Any Government taxes applicable to your trade YES / NO

Are you agreeable to provide samples of goods if requested YES / NO

Wherever applicable are you agreeable to submit two separate quotations, YES / NO

1. Technical aspects 2. Financial aspects

Are you agreeable to follow the bank's procedures in procurement YES / NO

Are you agreeable to submit cost of transport where ever applicable separately YES / NO

20. Reference - Please attach minimum of 3 reference

Company/ Customer	Contact Person & Designation	Contact No
1)	1)	1)
2)	2)	2)
3)	3)	3)

21. Declaration

I/We hereby declare that the above information provided by me / us are true and accurate.

I/We further agree to notify NDB any changes to the above information as and when such changes are made there to.

	Name & Signature	Company Rubber Stamp
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