

**REQUEST FOR FOREIGN EXCHANGE BOOKING**

- DATE.....
- CLIENT NAME .....  
(MR/MS/REV/DR)
- CONTACT NUMBER(S) .....
- PURCHASE CURRENCY / AMOUNT / CREDIT ACCOUNT .....
- SALE CURRENCY / AMOUNT / DEBIT ACCOUNT .....
- EXCHANGE RATE .....
- MATURITY DATE .....
- UNDERLYING TRANSACTION DETAILS.....  
(i.e. LC NO/REMITTENCE DETAILS/FD REFERENCE)

**TERMS AND CONDITION**

**1.** All Foreign Exchange transactions shall be governed by:-

- i) Guidelines, terms and conditions stipulated by the Bank from time to time.
- ii) Rules and regulations imposed by the Central Bank of Sri Lanka , Directions issued by the Controller of Exchange or any other authority and the laws prevailing in Sri Lanka as prevailing from time to time.

**2.** We, the Customer hereby acknowledge that any instructions given as aforesaid via the telephone shall be recorded by the Bank.

**3.** In the event of the contract being rolled over on the due date, a new market base rate will be applicable, The cost/benefit will be passed to my account.

**4.** In the event of the contract being cancelled on the due date, any loss incurred, shall be debited from my account.

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AUTHORIZED SIGNATORY

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AUTHORIZED SIGNATORY

<b>FOR OFFICE USE ONLY</b>	
SIGNATURE VERIFIED .....	
BRANCH .....	