

**REQUEST FOR FOREIGN EXCHANGE BOOKING**

- DATE.....
- CLIENT NAME .....  
(MR/MS/REV/DR)
- CONTACT NUMBER(S) .....
- PURCHASE CURRENCY / AMOUNT / CREDIT ACCOUNT .....
- SALE CURRENCY / AMOUNT / DEBIT ACCOUNT .....
- EXCHANGE RATE .....
- MATURITY DATE .....
- UNDERLYING TRANSACTION DETAILS.....  
(i.e. LC NO/REMITTENCE DETAILS/FD REFERENCE)

TERMS AND CONDITION

1. All Foreign Exchange transactions shall be governed by:-
  - i) Guidelines, terms and conditions stipulated by the Bank from time to time.
  - ii) Rules and regulations imposed by the Central Bank of Sri Lanka , Directions issued by the Controller of Exchange or any other authority and the laws prevailing in Sri Lanka as prevailing from time to time.
2. We, the Customer hereby acknowledge that any instructions given as aforesaid via the telephone shall be recorded by the Bank.
3. In the event of the contract being rolled over on the due date, a new market base rate will be applicable, The cost/benefit will be passed to my account.
4. In the event of the contract being cancelled on the due date, any loss incurred, shall be debited from my account.

.....  
AUTHORIZED SIGNATORY

.....  
AUTHORIZED SIGNATORY

SIGNATURE VERIFIED .....	FOR OFFICE USE ONLY
BRANCH .....	