

REGISTRATION OF SUPPLIERS FOR THE YEAR 2025/ 2026

Applications are invited from suppliers on the following main categories

*Engineering/Maintenance/Service & Equipments/Furniture/ATM/Printers/Safes/Other Products & Services

*Administration/Security & other printing services/Gifts & Decos/Janitors/Catering/Security/Transport/Telecommunication/Data /All other bank related services & Equipments

*IT Hardware/Software/All other related services & Equipments

*Marketing Materials/Equipments & All other related services

There are multiple subcategories in accordance with the main categories.

For more details visit <https://ndbdigital.com/ndb-supplier-registration/>

Terms & Conditions

1. The bank reserves the right to accept or reject any applications without assigning any reasons.
2. If any applicant (Proprietor/Partner/Director) has spouse or children who are employees of the bank, such applicants are not eligible for registration.
3. Application forms can be downloaded from <https://ndbdigital.com/ndb-supplier-registration/>, and supplier registration instructions are available.
4. Duly filled application forms need to be handed over, along with the receipt of the payment, to the NDB bank procurement unit.
5. The existing registered suppliers are required to re-register as per the above criteria with the non refundable deposit.
6. The registration fee is Rs. 5,000/- and each sub-category fee is Rs. 2,500/-
7. The supplier registration period will end on January 31st, 2025.

Important

- Applicants should be in possession of the valid Business Registration Certificate / Certificate of Incorporation/Company profile/ Directors details/ Certified financial statement.
- Applicants should produce other types of Certificates obtained as a statutory/legal requirement as required.
- Applicants should possess minimum of two (02) years' experience in the business and dealt with similar capacity, organizations (Banks, Financial Institutions, and recognized Private Sector Institutions etc).
- Quotations will be called from the registered suppliers. The Bank reserves the right to invite quotations on an exceptional basis from non-registered suppliers.
- Names of those who fail to quote promptly when required or fail to provide services on time and in conformity with the specifications, samples or as prescribed in the purchase order or who supply sub-standard goods are liable to be expunged from the Supplier register.
- Suppliers of Equipment, Machinery, and Computers should be agreeable to commit fees and enter into maintenance/service agreements in keeping with Banks policy.
- Vendors should adhere to declared delivery terms and the penalty clause defined by the bank.

For further information, please contact Procurement Unit on 011-2448448 – Ext: 31151/31152

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